

Minutes

Takaka Aerodrome User Group

Date and Time: Tuesday 20 November 2018, start 6.30 pm

Venue: Golden Bay Service Centre, Takaka

Present:

- Ian Orange – Chair
- Cr Sue Brown – Councillor, Tasman District Council
- Cr Paul Sangster – Councillor, Tasman District Council
- Mit Brereton – Adventure Flights
- Murray Bensemenn – Golden Bay Flying Club
- Richard Molloy – Golden Bay Air
- Mark Soper
- Nina Visker
- Mark Johannsen, Property Services Manager – Tasman District Council
- Andrew Ellis, Commercial Portfolio Manager – Tasman District Council

Meeting opened at 6.30 pm

1. Welcome

Ian Orange welcomed everyone to the meeting.

2. Apologies

Jane Fleming

3. Minutes of previous meeting – 4 September 2018

The minutes of the previous meeting on 4 September 2018 were adopted.

4. Action items from the minutes of the previous meeting

- Sign for landing fees – Completed
- Runway seal repairs costing to be circulated – Andrew Ellis
- Runway re-markings costings to be circulated – Andrew Ellis
- Review of CAA signage – Andrew Ellis
- Review threshold markings after seal repairs – Andrew Ellis
- House to be assessed – Completed
- Golden Bay Flying Club lease renewal – This is underway
- Mit Brereton lease renewal – This is underway
- Report back to User Group regarding depreciation and insurance costs – Completed
- Obtain building report and quotations for house – Completed
- Arrange new box for aerodrome – This is underway

5. Health and Safety Update

Mit Brereton reported he was concerned about the number of off leash dogs brought in by visitors. Cr Brown to raise at the next Community Board meeting and investigate publishing in Golden Bay Weekly. Signage to be considered.

6. Aerodrome Operations Update

Mark Johannsen advised that Council had agreed to fixed fee charges for recreational users at \$150 + GST for up to 50 landings (low user) and \$600 + GST for above 50 landings (medium user). Also fixed fee charges were now available for commercial users at \$1080 + GST. Both charges are available to be pro-rated from 1 December 2018.

Following this the fee option is only available on a whole year basis from 1 July 2019 (i.e. it cannot be pro-rated).

7. Financial Report

Andrew Ellis distributed the 30 September 2018 financial statement.

8. General Business

- **Fee box for aerodrome**
A new box is to be arranged by Andrew Ellis.

Action: Andrew Ellis to arrange a new fee box.

- **Land Exchange**

Mark Soper and Nina Visser have offered the opportunity to exchange part of their farm property for part of the aerodrome currently grazed. This would allow for future extensions of the cross runway and a small 50m extension of the main runway.

The Group felt that this would futureproof the aerodrome and enhance safety margins, and it was fully supported. Mark Johannsen and Andrew Ellis agreed to progress this with Council as quickly as possible to meet Mark and Nina's timelines.

- **Emergency Exercise**

An emergency exercise was held prior to the meeting. This was a desktop exercise with all emergency services in attendance.

The exercise was run by Jim Frater and was a success. A list of actions were created from the hot debrief and these will be included in Jim's report on the exercise and progress actions reported at the next User Group meeting.

9. Next Meeting

The next meeting will be held at the Aero Clubrooms. Date yet to be determined.

The meeting concluded at 7.35 pm.

Action Log – 20 November 2018

| Action: | Assigned to: |
|--|---------------------|
| Raise the issue of off leash dogs brought in by visitors at the next Community Board meeting, and investigate publishing it in Golden Bay Weekly | Cr Sue Brown |
| Runway seal repair costings to be circulated | Andrew Ellis |
| Runway re-markings costings to be circulated | Andrew Ellis |
| Review threshold markings after seal repairs | Andrew Ellis |
| Golden Bay Flying Club lease renewal | Andrew Ellis |
| Mit Brereton's lease renewal | Andrew Ellis |
| Arrange new box for aerodrome | Andrew Ellis |
| Sign for Prohibited Area to be established on road frontage | Andrew Ellis |