

Notes of Meeting of proposed Takaka Aerodrome User Group

Council Golden Bay Service Centre, Takaka

6 March 2018 at 5.30pm

Present: Cr Paul Sangster, Board Member Dave Gowland, Cheryl Orange, Ian Orange, Murray Benseman, Mit Brereton, Mark Soper, Greg Fellows, Mark Johannsen, Andrew Ellis, Richard Molley and Jim Frater

Apologies: Shane Flemming, Cr Sue Brown, Board Member Abbie Langford

Cr Sangster requested that Jim Frater chair the meeting.

The notes of the meeting held 31 October 2017 were received.

General Governance

Jim Frater explained that once the Terms of Reference are agreed to, they will need to be submitted to the Commercial Committee of the Council for approval. It was noted that a Management Plan and Emergency Plan would also be prepared for the aerodrome. The planned handover date is 1 July 2018.

Proposed Terms of Reference

The revised Terms of Reference for the Takaka Aerodrome User Group were reviewed and agreed to.

General Business

1. **Sealing of Cross Runway:** Murray Benseman spoke to this and requested prices be obtained to complete either all or part of the sealing. The total runway length is 604 metres and 12 metres wide. The two sections to be sealed are 160 metres and 400 metres and could be done in different stages. Solly's have quoted \$56,000 for the work. It was agreed to request Council engineers to provide an estimate of costs and to make a submission to the Long Term Plan for the work to be undertaken.
2. **Seal Repairs:** It was noted that this work had not yet been undertaken. Jim Frater to follow up with Council's Brian Macmanus.
3. **Runway Markings:** This work has yet to be done. Richard noted that the current markings do not align with the AIP and it was agreed that when the markings were redone, they would have to align with the AIP. A survey may be required to set the threshold markings accurately.
4. **Financial Update:** Cheryl Orange tabled the financial report and said that she had received advice on the preparation of accounts from Council staff. Current funds were \$7,960.84, accounts due for payment were \$440.65 and annual projected income is circa \$20k. The airport leases generated circa \$12k per annum, and the house circa \$7k per annum.
5. **House Update:** The house had recently been rewired, a gas califont installed, cylinder removed, water pump replaced, and a replacement water tank has been ordered. Jim Frater will check the house for asbestos and obtain a general condition report. The weatherboards may need replacing.

6. **Landing Fees:** A sign for aviators to pay landing fees by electronic banking was requested similar to Motueka Aerodrome. Bank account number 03-1711-0012918-000.
7. **Wish List:** Murray Benseman presented a priority and wish list. He suggested that the priorities should be: sealing of the cross runway, completing repairs of the sealed runway, mowing and spraying, taxiways and house renovations. He acknowledged that the aerodrome income would not fund the capital works and asked that Council consider financing some of them. The purchase of further land for runway extension in the future should also be considered. Trees to the east of the cross runway were becoming an issue and were within the threshold limitation zone.
8. **Security:** Mark Soper mentioned that someone, possibly a DOC staff member, had left a gate open and stock had wandered onto the runway causing a hazard to aviators. Jim Frater to check with Fire & Emergency New Zealand (FENZ) to ensure that they are not accessing the site without appropriate approval.

The next meeting is scheduled for 26 June 2018 at 5.30pm.

The meeting closed around 7pm.