

MINUTES

of the

FULL COUNCIL MEETING

held

9.30 am, Thursday, 21 May 2020

Via Zoom Videoconferencing

and at

Tasman Council Chamber, 189 Queen Street, Richmond

- Present: Mayor T King, Councillors S Bryant, C Butler, C Hill, K Maling, C Mackenzie, D McNamara (via Zoom), D Ogilvie, T Tuffnell, A Turley, T Walker (via Zoom) and D Wensley
- In Attendance: Chief Executive (J Dowding), Executive Assistant to the Mayor (R Scherer), Community Development Manager (S Edwards), Corporate and Governance Services Manager (M Drummond), Engineering Services Manager (R Kirby), Environment and Planning Manager (D Bush-King), Chief Information Officer (S Manners) and Executive Support Officer, (R Williams)
- Part Attendance: Environmental Policy Manager (B Johnson) Principal Legal Advisor (L Clark), Finance Manager, (M McGlinchey), Operational Governance Manager (T Zawodny), Commercial Portfolio Manager (A Ellis), Activity Planning Adviser (H Lane), Activity Planning Manager (D Fletcher), Utilities Manager (M Schruer) and Team Leader – Natural Resources Policy (L McGlinchey)

1 OPENING, WELCOME

The Mayor welcomed everyone to the meeting and opened the proceedings with a karakia.

2 APOLOGIES AND LEAVE OF ABSENCE

Moved Cr McNamara/Cr Turley

CN20-05-1

That apologies from Councillor M Greening and for lateness from Councillor C Hill be accepted.

CARRIED

3 PUBLIC FORUM

Hazel Pearson spoke on behalf of the Golden Bay Grandstand Community Trust. She referred to the report presented to the Extraordinary Full Council meeting on 19 March 2020 regarding the Golden Bay Grandstand noting that there was an error in the wording of the report. She said that the error has since been rectified through the Mayor's Update report to today's meeting and thanked the Mayor for his clarification. Ms Pearson said that the Trust looks forward to working with the Council on a common goal to retain the Golden Bay Grandstand.

John Fountain spoke about the Mapua Waterfront Working Party. He advised the Council of his resignation from that committee and that the Friends of the Mapua Waterfront group are also ending their support for the Working Party. He noted that this will require a change to the Working Party's terms of reference and he urged the Council to reconsider the current structure of the Working Party.

David Armstrong spoke about the new Motueka Library. He noted that while there had been some negativity in the past about the lack of consultation with the Motueka community, he is delighted that the Council has listened and that the new Library building will soon be underway. He especially thanked the staff involved in the project for both the positive consultation process and their work behind the scenes to achieve a common goal. He also thanked the Council and Council staff for their commitment to finding a sustainable flooring solution for the new building.

Cr Hill joined the meeting at 9.48 am.

- 4 DECLARATIONS OF INTEREST Nil
- 5 LATE ITEMS Nil
- 6 CONFIRMATION OF MINUTES

Moved Cr Maling/Cr Tuffnell

CN20-05-2

That the minutes of the Full Council meeting held on Thursday, 7 May 2020, be confirmed as a true and correct record of the meeting.

CARRIED

Moved Cr Tuffnell/Cr Butler

CN20-05-3

That the minutes of the Full Council meeting held on Tuesday, 9 April 2020, be confirmed as a true and correct record of the meeting.

CARRIED

Moved Deputy Mayor Bryant/Cr Wensley

CN20-05-4

That the minutes of the Full Council meeting held on Tuesday, 21 April 2020, be confirmed as a true and correct record of the meeting.

CARRIED

Moved Cr Tuffnell/Cr Turley

CN20-05-5

That the minutes of the Full Council meeting held on Tuesday, 28 April 2020, be confirmed as a true and correct record of the meeting.

CARRIED

Moved Cr Wensley/Cr Maling

CN20-05-6

That the minutes of the Full Council meeting held on Tuesday, 30 April 2020, be confirmed as a true and correct record of the meeting.

CARRIED

7 PRESENTATIONS

Nil

8 REPORTS

8.1 INTERNAL AUDIT CHARTER

Finance Manager, Matt McGlinchey presented the report which was taken as read. Mr McGlinchey noted that the charter had been presented to the Council's Audit and Risk Committee in early December 2019 and the policy had been updated to reflect the Audit and Risk Committee's requirement to include regular audit meetings with the Chief Executive.

Moved Cr Ogilvie/Cr Maling

CN20-05-7

That the Full Council:

- 1. receives the referral report, Internal Audit Charter, RCN20-05-1; and
- 2. approves the adoption of the Internal Audit Charter (Attachment 1).

CARRIED

8.2 Withdrawal of Plan Change 37: Richmond West and South Greenway

Environmental Policy Manager, Barry Johnson presented the report which was taken as read.

In response to a question, Mr Johnson confirmed that there would be no change to the land zoning as a result of the plan change being withdrawn. He noted that the land is part of the Richmond West Special Housing Area.

Moved Cr Maling/Cr Tuffnell

CN20-05-8

That the Full Council:

- 1. receives the Withdrawal of Plan Change 37: Richmond West and South Greenway report RCN20-05-2; and
- 2. approves the withdrawal of Tasman Resource Management Plan Change 37: Richmond West and South Greenway, for the following reasons:
 - a. it will be less contested and less costly to re-zone the greenway once land it is in Council ownership than to attempt to rezone land while it is in private ownership.

CARRIED

8.3 Terms of Reference - Advisory Groups

Corporate Governance Manager, Trudi Zawodny presented the report which was taken as read.

Responding to a question about the relationship between the four advisory groups and the Council's Commercial Committee, Commercial Portfolio Manager, Andrew Ellis said that the groups were primarily user groups that enabled Council staff to liaise with the operational users of the assets. He added that any issues raised by the advisory groups were reported to the Commercial Committee on an "as and when required" basis.

It was agreed that the wording of each of the Advisory Group's Terms of References did not align in terms of clarity regarding membership and the required quorum. Mr Ellis agreed and advised the Council that each of the Terms of Reference would be amended to ensure clarity and alignment.

The Council agreed that the Terms of Reference for the Port Tarakohe Advisory Group should include the option of having an independent Chairperson.

Moved Cr Butler/Cr Turley

CN20-05-9

That the Full Council:

- 1. receives the Terms of Reference Advisory Groups report RCN20-05-3; and
- 2. approves the following Terms of References as set out in the attachments, subject to any amendments noted in the meeting
 - a) Port Tarakohe Advisory Group as amended at the meeting (attachment 1)
 - b) Motueka Aerodrome Advisory Group (attachment 2)
 - c) Motueka Aerodrome Operations and Safety Committee (attachment 3)
 - d) Takaka Aerodrome User Group (attachment 4)

CARRIED

8.4 Referral Report - Motueka Library Working Party Terms of Reference and Underwrite of Funding for Timber Floor

Community Development Manager, Susan Edwards presented the report which was taken as read. She noted that many of the issues in the report were covered when the Council decided to continue the Motueka New Library Project at its meeting on 28 April 2020.

Councillor Ogilvie, seconded by Councillor Walker, tabled an amendment to the resolution to replace part 3 with the following:

(that the Full Council)

3. agrees that the \$80,000 additional cost of the timber flooring, so that the new Motueka library building can be carbon neutral, be funded from general rates;

The Councillors discussed Councillor Ogilvie's amendment and questioned why the funding should not come from the Motueka Reserves Financial Contribution account. While it was agreed that the funding model for the Motueka Library was different than the one used to build the Takaka and Richmond Libraries, Ms Edwards confirmed that the Motueka Reserves Financial Contribution account had a healthy surplus.

Ms Edwards noted that the \$80,000 in question would only be used as an underwrite if the Council was unsuccessful in its applications to the Lotteries Fund and the Rata Foundation.

In response to a question about the use of Reserves Financial Contribution funding and general rate funding, Corporate and Governance Services Manager, Mike Drummond noted that the Council would have to raise an additional loan to cover the \$80,000 if the Council decided to fund the timber flooring from general rates.

Cr Bryant, seconded by Cr Tuffnell, foreshadowed that the original resolution be put to the vote if Cr Ogilvie's proposed amendment was lost.

Ms Edwards clarified that while the Lotteries Fund guidelines were quite strict, the Rata Foundation funding guidelines were more general and the Council's funding application for the flooring was pitched toward the achievement of a good environmental outcome.

The Councillors questioned the benefit of the accreditation costs referred to in the Terms of Reference and it was agreed that these costs were not necessary and accreditation would not be pursued. This would be reflected in the resolution.

In response to a question about the library design and fitout work being delegated to the Libraries Manager, Ms Edwards said that the Libraries Manager would be required to help in making decisions around what is needed to make the building functional for its intended enduse. She stressed that the Libraries Manager would work with guidance from the Project Manager in making those decisions.

The Mayor asked for a show of hands for Cr Ogilvie's motion to amend the resolution. The motion was lost.

Moved Deputy Mayor Bryant/Cr Tuffnell

CN20-05-10

That the Full Council:

- 1. receives the Referral Report Motueka Library Working Party Terms of Reference and Underwriting of Timber Floor, RCN20-05-4; and
- 2. approves the proposed Terms of Reference for the Motueka Library Working Party contained in Attachment 2 to this report as amended at this meeting; and
- 3. agrees to the reallocation and use of \$80,000 of the land purchase budget within the Motueka Reserve Financial Contributions to underwrite the additional cost of the timber flooring so that the new Motueka library building can be carbon neutral; and
- 4. notes that staff will seek additional external funding to contribute to the project's costs for the community room, additional sustainability items and landscaping scope to reduce the need for the underwrite to be called on.

CARRIED

Councillors Ogilvie and Walker asked that their vote against the draft resolution be noted in the minutes.

8.5 Takaka FLAG Recommendations

Team Leader - Natural Resources Policy, Lisa McGlinchey presented the report which was taken as read. She noted that the next steps was for staff to draft the proposed Tasman Resource Management Plan change to include the recommendations. Ms McGlinchey advised the Council they would have further opportunities to comment as the plan change is developed. She said that the public will also be able to provide input through the consultation process. She also noted that the resolution in today's reports draws a close to the work phase of the Takaka Freshwater Land and Advisory Group (FLAG).

Mayor King left the meeting at 10.35 am and Deputy Mayor Bryant assumed the Chair.

In supporting the motion, several Councillors thanked the many people involved in the Takaka FLAG including staff and members of the community who put in many years of unpaid work and made a huge commitment to the group. It was noted that the FLAG members represented a wide range of people in the community who were required to distil a myriad of technical information over many years.

The Council urged staff to ensure there was very clear communication about the next steps in the process in terms of the FLAG relationship to the WCO process. Ms McGlinchey confirmed that a media release will be prepared to ensure the correct information is provided to the community.

Several Councillors thanked Ms McGlinchey for her work on the Takaka FLAG and, in particular, her willingness to share her knowledge and understanding of this complicated project.

Moved Cr Maling/Cr Tuffnell

CN20-05-11

That the Full Council:

- 1. receives the Takaka FLAG Recommendations report, RCN20-05-5; and
- 2. instructs staff to progress development of the draft Takaka freshwater plan change package, with the scope and process for the draft package based on the response to each of the Takaka FLAG recommendations as set out in Attachment 1; and
- 3. instructs staff to liaise with Manawhenua Ki Mohua on a preferred approach for discussion of the Manawhenua Mātauranga Report with the Council.

4. CARRIED

The meeting adjourned at 10.45 am and resumed at 11.00 am.

The Mayor returned to the meeting at 11.00 am.

8.6 Drinking Water Quality Management Policy

Activity Planning Advisor, Helen Lane spoke to the report which was taken as read.

In response to a question, Ms Lane said that the proposal to chlorinate the Council's water supplies is completely separate from this policy. The water quality management policy provides an overarching framework for the Council's water safety plans which are a requirement under the Health Act and the New Zealand Drinking Water Standards.

Ms Lane confirmed that the policy relates to Council water supplies only and this is clearly stated in the policy document.

Moved Deputy Mayor Bryant/Cr Turley

CN20-05-12

That the Full Council

- 1. receives the Drinking Water Quality Management Policy report RCN20-05-6; and
- 2. approves the Drinking Water Quality Management Policy included in Attachment 1 of this report.

CARRIED

Cr McNamara asked that his vote against the resolution be recorded in the minutes.

8.7 Motueka Wastewater Strategy - Working Group

Ms Lane presented the report which was taken as read.

It was agreed to amend the draft resolution to include the Chair of the Motueka Community Board as a member of the Working Group alongside the Chairperson and the three Motueka Ward Councillors.

Responding to a question about the cost and time required to complete the project, Activity Planning Manager, Dwayne Fletcher said that this type of working group arrangement had been done used in the past so staff have a good sense of the time required and the costs involved. He noted the importance of engaging early with the community to ensure buy-in from the community.

Moved Cr Ogilvie/Deputy Mayor Bryant

CN20-05-13

That the Full Council:

- 1. receives the Motueka Wastewater Strategy Working Group report RCN20-05-7; and
- 2. approves the formation of the Working Group to inform the development of the Motueka Wastewater Strategy and make recommendations to Full Council on the preferred site selection for a new Wastewater Treatment Plant (WWTP); and
- 3. approves the draft Terms of Reference for the Working Group as proposed in Attachment 1 of this report; and
- 4. appoints Councillor Maling as the Chairperson, and Councillors Ogilvie, Walker, the incoming Motueka Ward Councillor and the Chair of the Motueka Community Board to the Working Group;
- 5. agrees that the Chair of the Working Group has the ability to appoint another member should one of the appointed members be unavailable.

CARRIED

8.8 Traffic Control Bylaw - Proposed Parking Control Changes

Transportation Manager, Jamie McPherson spoke to the report contained in the agenda which was taken as read.

In response to a question, Mr McPherson confirmed that staff had consulted with the community regarding the installation of no stopping lines on Eighty-Eight Valley Road. He also noted that some of the new changes include the extension of current no stopping lines.

Responding to a question about the no parking lines on Spencer Place, Brightwater, Mr McPherson said he would talk to Fire and Emergency New Zealand to ensure that the changes that the proposed changes meet their requirements.

Moved Deputy Mayor Bryant/Cr Wensley

CN20-05-14

That the Full Council:

- 1. receives the Traffic Control Bylaw Proposed Parking Control Changes report, RCN19-05-8; and
- 2. approves the following changes described below to the Traffic Control Devices Register under the Traffic Control Bylaw 2016 with effect from 22 May 2020:

Map Ref.	Street Name	Primary Restriction	Start NZTM X	Start NZTM Y	End NZTM X	End NZTM Y
1	Abel Tasman Drive	No-parking Lines	1589573	5479556	1589599	5479582
2	Eighty Eight Valley Road	No-parking Lines	1602950	5415712	1602972	5415745
3	Eighty Eight Valley Road	No-parking Lines	1602967	5415716	1602963	5415712
4	Eighty Eight Valley Road	No-parking Lines	1602972	5415722	1602999	5415783

5	Eighty Eight Valley Road	No-parking Lines	1603004	5415787	1603018	5415806
6	Farnham Drive, Richmond	No-parking Lines	1615728	5423009	1615732	5423005
7	Farnham Drive, Richmond	No-parking Lines	1615735	5423012	1615739	5423008
8	Grey Street, Motueka	Bus Stop	1600277	5448538	1600276	5448518
9	Grey Street, Motueka	Parking Lines (Bus)	1600285	5448592	1600283	5448543
10	Grey Street, Motueka	Bus Stop	1600276	5448523	1600275	5448505
11	Grey Street, Motueka	Parking Lines	1600275	5448505	1600274	5448467
12	Grey Street, Motueka	No-parking Lines	1600274	5448467	1600273	5448461
13	High Street, Motueka	P10 restriction	1600929	5448925	1600929	5448919
14	High Street, Motueka	P10 restriction	1600933	5449090	1600934	5449084
15	Spencer Place, Brightwater	No-parking Lines	1609424	5419320	1609423	5419313
16	Spencer Place, Brightwater	No-parking Lines	1609424	5419328	1609430	5419328
17	Spencer Place, Brightwater	No-parking Lines	1609424	5419324	1609432	5419325
18	Spencer Place, Brightwater	No-parking Lines	1609394	5419277	1609399	5419283
19	Spencer Place, Brightwater	No-parking Lines	1609399	5419270	1609403	5419275
20	Washbourn Drive, Richmond	Parking Lines	1615772	5423060	1615764	5423056
21	Washbourn Drive, Richmond	Parking Lines	1615753	5423050	1615746	5423046
22	Washbourn Drive, Richmond	Parking Lines	1615733	5423038	1615726	5423032
23	Washbourn Drive, Richmond	Parking Lines	1615718	5423026	1615711	5423020

	I	1	1			
24	Washbourn Drive, Richmond	No-parking Lines	1615695	5423006	1615680	5422994
25	Washbourn Drive, Richmond	Parking Lines	1615680	5422994	1615645	5422965
26	Washbourn Drive, Richmond	Parking Lines	1615811	5423077	1615801	5423068
27	Washbourn Drive, Richmond	Parking Lines	1615792	5423061	1615786	5423056
28	Washbourn Drive, Richmond	Parking Lines	1615778	5423051	1615763	5423043
29	Washbourn Drive, Richmond	Parking Lines	1615710	5423006	1615703	5422999
30	Washbourn Drive, Richmond	Parking Lines	1615695	5422993	1615688	5422987
31	Washbourn Drive, Richmond	Parking Lines	1615678	5422979	1615671	5422973
32	Washbourn Drive, Richmond	No-parking Lines	1615782	5423053	1615778	5423051
33	Washbourn Drive, Richmond	No-parking Lines	1615753	5423038	1615739	5423030
34	Washbourn Drive, Richmond	No-parking Lines	1615716	5423010	1615710	5423006
35	Washbourn Drive, Richmond	No-parking Lines	1615682	5422982	1615678	5422979
36	Edward Street, Richmond	No-parking Lines	1616147	5423290	1616152	5423294
37	Poutama Street, Richmond	No-parking Lines	1614313	5423296	1614352	5423288
38	Poutama Street, Richmond	No-parking Lines	1614303	5423297	1614352	5423303
39	Poutama Street, Richmond	Parking Lines	1614350	5423290	1614362	5423274
40	Poutama Street, Richmond	Parking Lines	1614376	5423272	1614387	5423260
41	Poutama Street, Richmond	No-parking Lines	1614362	5423274	1614379	5423255
42	Poutama Street, Richmond	Parking Lines	1614379	5423255	1614388	5423244

Poutama Street, Richmond	Parking Lines	1614397	5423234	1614402	5423228
Poutama Street, Richmond	Parking Lines	1614401	5423244	1614405	5423238
Poutama Street, Richmond	No-parking Lines	1614402	5423228	1614406	5423214
Poutama Street, Richmond	No-parking Lines	1614405	5423238	1614435	5423227
Poutama Street, Richmond	Parking Lines	1614299	5423293	1614286	5423283
Poutama Street, Richmond	Parking Lines	1614306	5423289	1614291	5423277
Poutama Street, Richmond	Parking Lines	1614279	5423277	1614267	5423267
Poutama Street, Richmond	Parking Lines	1614284	5423270	1614276	5423264
Poutama Street, Richmond	No-parking Lines	1614269	5423259	1614262	5423253
Poutama Street, Richmond	Parking Lines	1614260	5423262	1614240	5423258
Poutama Street, Richmond	Parking Lines	1614247	5423240	1614256	5423247
Poutama Street, Richmond	No-parking Lines	1614240	5423258	1614241	5423235
Washbourn Drive, Richmond	No-parking Lines	1615631	5422550	1615629	5422518
Washbourn Drive, Richmond	No-parking Lines	1615639	5422545	1615638	5422526
	Poutama Street, RichmondPoutama Street, RichmondWashbourn Drive, RichmondWashbourn Drive, Nashbourn Drive, Richmond	Poutama Street, RichmondParking LinesPoutama Street, RichmondNo-parking LinesPoutama Street, 	Poutama Street, RichmondParking Lines1614401Poutama Street, RichmondNo-parking Lines1614402Poutama Street, RichmondNo-parking Lines1614405Poutama Street, RichmondParking Lines1614299Poutama Street, RichmondParking Lines1614209Poutama Street, RichmondParking Lines1614279Poutama Street, RichmondParking Lines1614279Poutama Street, RichmondParking Lines1614279Poutama Street, RichmondParking Lines1614269Poutama Street, RichmondNo-parking Lines1614269Poutama Street, RichmondParking Lines1614260Poutama Street, RichmondParking Lines1614260Poutama Street, RichmondParking Lines1614240Poutama Street, RichmondParking Lines1614247Poutama Street, RichmondNo-parking Lines1614240Washbourn Drive, RichmondNo-parking Lines1615631	Poutama Street, RichmondParking Lines16144015423244Poutama Street, RichmondNo-parking Lines16144025423228Poutama Street, RichmondNo-parking Lines16144055423238Poutama Street, RichmondParking Lines16142995423293Poutama Street, RichmondParking Lines16143065423289Poutama Street, RichmondParking Lines16142795423277Poutama Street, RichmondParking Lines16142845423270Poutama Street, RichmondParking Lines16142695423259Poutama Street, RichmondParking Lines16142695423259Poutama Street, RichmondNo-parking Lines16142605423262Poutama Street, RichmondParking Lines16142605423262Poutama Street, RichmondParking Lines16142405423240Poutama Street, RichmondParking Lines16142405423258Poutama Street, RichmondNo-parking Lines16142405423258Washbourn Drive, RichmondNo-parking Lines16156315423250Washbourn Drive, RichmondNo-parking Lines16156315423258	Poutama Street, RichmondParking Lines161440154232441614405Poutama Street, RichmondNo-parking Lines161440254232281614406Poutama Street, RichmondNo-parking Lines161440554232381614435Poutama Street, RichmondParking Lines161429954232931614286Poutama Street, RichmondParking Lines161430654232891614291Poutama Street, RichmondParking Lines161427954232771614267Poutama Street, RichmondParking Lines161428454232701614267Poutama Street, RichmondParking Lines161426954232591614262Poutama Street, RichmondNo-parking Lines161426954232621614262Poutama Street, RichmondParking Lines161426054232621614262Poutama Street, RichmondParking Lines161426054232621614240Poutama Street, RichmondParking Lines161424054232581614240Poutama Street, RichmondParking Lines161424054232581614241Poutama Street, RichmondNo-parking Lines161563154232581614241Washbourn Drive, RichmondNo-parking Lines161563154225501615629Washbourn Drive, RichmondNo-parking Lines161563154225451615638

CARRIED

8.9 Chief Executive's Update Report to Full Council

Chief Executive, Janine Dowding spoke to the report contained in the agenda which was taken as read.

Several Councillors took the opportunity to thank Ms Dowding for her extraordinary leadership during the recent COVID-19 pandemic lockdown period. They also asked Ms Dowding to pass on the Council's thanks to the Leadership Team and the Council staff who have continued to provide their services to the community under trying circumstances.

Ms Dowding stressed that the work that had been done during the lockdown had required an enormous team effort and both the Leadership Team and staff have felt very well supported by the Mayor and the Councillors. She noted that some staff had returned to their offices while others who can work productively from home can continue to do so. The lockdown period has also provided an opportunity for some staff to catch up on a backlog of work. Ms Dowding said that the Leadership Team is mindful that the country could go back to a higher level of alert and the staff need to be agile and ready to respond to that. She noted that both the Leadership Team and staff are working on getting the Council's programme of work back up and running; we are focused on innovation and making savings for the future.

Concerns were raised about the adequacy of the Council's accommodation layout in terms of ensuring that staff can perform their roles and that we can allow the public to see how the Council operates.

In response, Ms Dowding confirmed that the recent experience with the COVID-19 pandemic demonstrated the need to revisit the Council's accommodation requirements. She noted that some staff will work from home in the longer term. She said that staff have discussed the option of holding Council meetings in other venues until business returns to some form of normality.

Mr Drummond said that the accommodation review will continue and that the parameters of the proposal are being re-scoped as a result of COVID-19. He said that staff plan to report to the Council in the near future once they have investigated more options.

Information Technology Manager, Steve Manners advised that he is working on improving the technology in the Chambers and a proposal will be presented to the Council in due course.

Ms Dowding noted that there is still some work to do in getting the balance with people working either at home or at their workplace. The options of hot desking and the provision of good technology will help determine our future accommodation requirements.

Responding to a question about the cost of public consultation, Engineering Services Manager, Richard Kirby confirmed that the consultation for the water chlorination proposal would cost between \$15,000 and \$20,000.

Several Councillors applauded the combined efforts during the COVID-19 pandemic lockdown. It was noted that while some Councillors were physically isolated they had a sense that they were still well connected with Council staff.

The daily updates to the Councillors and Community Board members were much appreciated and the work of the Mayor's Executive Assistant, Robyn Scherer who, it was noted, put a human face on the messaging was acknowledged by the Council with a round of applause.

Ms Dowding was also commended for the summary document regarding the costs of public consultation and she was asked to include thanks to Sharon Flood and Alan Bywater for their input.

Moved Cr Mackenzie/Cr Wensley

CN20-05-15

That the Full Council:

- 1. receives the Chief Executive's Update Report to Full Council report, RCN20-05-9; and
- instructs staff to amend Tasman District Council Standing Orders 28, 28.1, 28.2 and
 28.3 in line with the advice from Local Government New Zealand to enable the

retention of public records, namely the minutes of meetings, in electronic form only; and

- 3. notifies the Golden Bay and Motueka Community Boards of the update to Council Standing Orders, so that they may consider whether they would like to include a similar amendment to their Standing Orders; and
- 4. agrees to amend the Library Charges in the Schedule of Charges 2019/2020 in order to enable staff to waive the library hold charge during the period of COVID-19 Alert Level 2, as follows:

Holds and Requests	
Holds within Tasman District Libraries (note this fee may be waived by staff during the period of COVID-19 Alert Level 2)	\$2.00
Requests (inter-loan) outside Tasman District – minimum charge (further charges will apply is a fee is charged by the leading library)	\$5.00
Requests (inter-loan) outside Tasman District – child members	No charge unless a fee is charged by the lending library

; and

5. notes the Council Action Sheet.

CARRIED

8.10 Mayor's Update Report

Mayor King presented his report which was taken as read.

He reiterated several earlier comments regarding the organisation's ability to transform our working environment where we had most of our staff working from home in a short time. He thanked the Information Services team led by Chief Information Officer, Steve Manners IT team for making it work.

He also acknowledge everyone's contribution during the COVID-19 lockdown, noting that there were too many people to thank individually.

Several Councillors congratulated Mayor King for his leadership during the lockdown where he provided the connection between staff and the governance team. It was noted that while Councillors felt physically isolated during the lockdown, the regular updates and meetings with the Committee Chairs were much appreciated.

Moved Deputy Mayor Bryant/Cr Wensley

CN20-05-16

That the Full Council:

- 1. receives the Mayor's Update Report RCN20-05-10; and
- 2. acknowledges the Mayor, the Chief Executive and the Leadership Team for their excellent leadership during the COVID-19 Pandemic Lockdown; and
- 3. asks that the Chief Executive pass on the Council's thanks to all staff for their hard work the COVID-19 Pandemic Lockdown.

CARRIED

8.11 Review of the Dog Bylaw

Councillor Ogilvie spoke to the notice of motion regarding the review of the dog bylaw to widen the scope of the review of the Dog Control Bylaw as it relates to the Motueka Ward to also include tighter controls on dogs on beaches from Marahau to Tapu Bay in order to reduce the disturbance of wildlife.

He said that including the beaches from Marahau to Tapu Bay in the review would not greatly increase costs.

Several Councillors spoke in support of the resolution, noting that there are many other areas in Tasman District for people to walk their dogs without causing potential harm to native and shore birds.

Moved Cr Ogilvie/Cr Maling

CN20-05-17

That the Tasman District Council:

- 1. receives the Review of the Dog Bylaw Notice of Motion; and
- 2. amends the resolution passed at the meeting of the Regulatory Committee on 12 March 2020 to widen the scope of the review of the Dog Control Bylaw as it relates to the Motueka Ward to also include tighter controls on dogs on beaches from Marahau to Tapu Bay in order to reduce the disturbance of wildlife.

CARRIED

9 CONFIDENTIAL SESSION

9.1 Procedural motion to exclude the public

Moved Deputy Mayor Bryant/Cr Hill CN20-05-18

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	 s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities. s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, 	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

9.2 Smokehouse / Apple Shed Repairs & Upgrade Business Plan

	negotiations (including commercial and industrial negotiations).	
--	--	--

9.3 Smokehouse/Apple Shed repairs & upgrade business plan-Supplementary Report

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	48(i)(d) - To deliberate in private in a procedure where a right of appeal lies to a Court against the final decision. s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities. s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

9.4 Proposed Lease of State Theatre Motueka

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	 s7(2)(b)(ii) - The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information. s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations). 	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

9.5 Appointment of Director to Port Nelson Limited Board of Directors

The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person. s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.
---	--	--

CARRIED

The meeting concluded at 12.26 pm

Date Confirmed: 28 May 2020

Chair: BZ