
MINUTES
of the
OPERATIONS COMMITTEE MEETING

held
9.30am, Thursday, 6 August 2020

at
Tasman Council Chamber, 189 Queen Street, Richmond

Present: Deputy Mayor C Bryant (Chair), Cr C Mackenzie (Deputy Chair), Councillors D McNamara, C Butler, B Dowler, D Ogilvie, T Tuffnell, C Hill, A Turley, T Walker, K Maling, D Wensley

In Attendance: Engineering Services Manager (R Kirby), Activity Planning Manager (D Fletcher), Programme Delivery Manager (R McGuigan), Transportation Manager (J McPherson), Utilities Manager (M Schruer) and Executive Assistant (C Vass) Executive Support Officer (L Kearney) Youth Councillors, Alice Hatton, Jacob Evans.

Part Attendance: Mayor Tim King, Environment & Planning Manager (D Bush-King), Community Development Manager (S Edwards) Community Relations Manager (C Choat), Reserves and Facilities Manager (R Hollier) Libraries Manager, Glennis Coote

1 OPENING, WELCOME

2 APOLOGIES AND LEAVE OF ABSENCE

Moved Cr Turley/Cr Tuffnell
OCN20-08-1

That apologies be accepted for the delay in the start of the meeting due to technical issues with the Zoom meeting connection.

CARRIED

3 PUBLIC FORUM

Pat Lithgow the Vice Chairman of the Brightwater Residents Association expressed community concern on the Ellis Street upgrade and the lack of public consultation. He said some of the community were taken by surprise at some of the decisions of the final design and no one to his knowledge had seen the final draft. Mr Lithgow also outlined three safety issues of concern to the community:

1. The first concrete island near Lord Rutherford Road. On two recent occasions trucks had partially run over it. He suggested a large sign should be put on the end of the island and it possibly be moved back further.
2. The alteration of parking outside of the Four Square store. Previously there was angle parking but this has now changed to right angle parking. People are concerned that when they reverse out of these parks the rear of their car will be in the traffic lane which is a potential for accidents. He has requested this be reviewed and reverted back to angle parking.
3. There is not enough room between vehicles parked outside the Four Square store and the new seats. People are concerned if a large vehicle pulls up to the timber stop it could strike people sitting on the seats.

4 DECLARATIONS OF INTEREST

Nil

5 LATE ITEMS

Nil

6 CONFIRMATION OF MINUTES

Moved Cr Wensley/Cr Dowler

OCN20-08-2

That the minutes of the Operations Committee meeting held on Thursday, 18 June 2020, be confirmed as a true and correct record of the meeting.

CARRIED

7 REPORTS OF COMMITTEE

Nil

8 PRESENTATIONS

8.1 Takaka Hill Biodiversity Trust

Charmaine Petereit, Co-founder and Project Manager for the Takaka Hill Biodiversity Group Trust and Trust Chair, Dr Jacqueline Cook, spoke to their power point presentation and gave an update to the Councillors on their current work. The Councillors commended the Trust on their presentation and thanked them for their good work and effort for the community.

9 REPORTS

9.1 Chairman's Report

Moved Cr Ogilvie/Cr Mackenzie

OCN20-08-3

The Chairman, Deputy Mayor Stuart Bryant presented his report which was taken as read.

CARRIED

9.2 Community Development Operations Update Report

Community Development Manager, Susan Edwards presented the report which was taken as read.

Libraries Manager, Glennis Coote spoke about the Library report and said that after the reopening of the libraries following the Covid-19 lockdown the public were cautious but slowly coming back as business as usual. She highlighted in the Libraries section of the report the digital alliance and how this is supporting and providing resources to refugees and people without computers and also noted that Press Reader was a very popular online resource. In response to a question about printing Mrs Coote advised that the library charged per page for printing and noted that new software now reduces the need for printing.

In response to a question about the availability of hard copy books, Mrs Coote said that the library is still maintaining new material.

In response to a question about the appropriateness of books being stocked in the library which may be sensitive to some readers and was there a policy we have around publications provided to ensure academic rigour. Mrs Coote said we try with our collections to represent a range of views and we keep material that has lasting value and we do have policy around publications provided. Mayor King said we need to be democratic and he would be very reluctant in any process that might be political or a suggestion that specific books not be in the library.

Alice Hatton the Youth Councillor commented that it is important to see how changes evolved historically in respect to the Treaty of Waitangi, etc, and that it is important to understand the various views expressed during that period.

Reserves and Facilities Manager, Richard Hollier noted in his report that the proposed McGazzaland Bike Track in Wakefield Recreation Reserve was promoted by the community and they have raised funds for the construction. The Council noted the need for the group to have raised all the funds prior to starting construction of the track.

In response to a question about the safety of the McGazzaland Bike Track, Mr Hollier said that the design is being developed by an experienced track development company.

In response to a question about the process of engagement with the community, Mr Hollier outlined that during the community consultation, for the preparation of the draft Reserve Management Plan covering the Wakefield Recreation Reserve, a concept plan was made available for public comment. The Council received positive feedback from the community on the McGazzaland track proposal.

In response to a question on what developments at the Wakefield Recreation Reserve would occur in the 2020/21 year, Mr Hollier advised that once we have received submissions on the draft Reserve Management Plan, we will be in a position to commence detailed design for wider reserve development, which is likely to be the middle of the year in 2021.

The Committee asked what powers a Golden Bay Local Board may have in relation to parks and reserves. Community Development Manager, Susan Edwards said that this will be a decision made by the Local Government Commission, not the Council. In response to a question on whether the Community Boards powers could be changed, Mrs Edwards said that the delegations could be increased by the Council at any time.

In response to another question relating to timing for work on the grandstand, Mrs Edwards said that the Grandstand reinstatement would commence in the next financial year.

Mayor Tim King said that the Council resolution over the grandstand is a three year time frame. A further question was asked about the timeframe for forming the Golden Bay Rec Park Management Committee, Mrs Edwards advised that a draft Terms of Reference has been prepared for the Management Committee and will need to be approved by the Council in September.

Community Relations Manager, Chris Choat presented the media report which was taken as read. Mr Choat said that the Council had seen a slight increase in applications for community grants.

**Moved Cr McNamara/Cr Turley
OCN20-08-4**

That the Operations Committee:

- 1. receives the Community Development Operations Update Report ROCN20-08-3; and**
- 2. agrees to allow development of the McGazzaland Bike Jump Track to proceed as soon as funding is confirmed (i.e. prior to completion of the Moutere-Waimea Ward Reserve Management Plan review).**

CARRIED

9.3 Engineering Services Activity Report

Engineering Services Manager, Richard Kirby presented the report which was taken as read.

Mr Kirby said that a report on the share of Three Waters funding and signing of a Memorandum of Understanding is coming to the Strategy and Policy Committee on 20 August.

In response to a question about private water schemes, Mr Kirby said in essence they would operate and maintain their own water supply schemes however some funds had been set aside by the government for some private water supplies to be upgraded. The Water Services Bill has been circulated and the Council will be able to make a submission. Utilities Manager, Mike Schruer, said that anyone who supplies water to a third party will have to comply with the standards. A three waters reform Steering Group has been formed and Mr Kirby said that central government and local government representatives were appointed to the steering group rather than invited participants.

Activity Planning Manager, Dwayne Fletcher presented his report which was taken as read. He referred to the Regional Boat Access points in his report and a workshop that would be arranged by the end of September. He also noted that the government announced a new National Policy Statement on Urban Development 2020 which proposes that minimum parking requirements be removed which may affect the Tasman District Council and various others with a follow on impact for us and our community. In response to a question about the time frame Mr Fletcher said we have 18 months but the difficulty is we may start receiving resource consent applications that could request parking relief..

In response to a question about traffic management on Salisbury Road, Transportation Manager, Jamie McPherson said that the issue was not speed but more that drivers were not giving way or stopping when crossing operators extend the crossing arms. Physical interventions are being considered to adjust drivers behaviour.

In response to another question about parking in Ellis Street, Brightwater, Transportation Manager, Jamie McPherson said a minor adjustment would be made to mark the car parks as angle parking, which may result in the loss of one car parking bay but he advised there was still plenty of parking available. Engineering Services Manager, Richard Kirby said that work was still in progress and that the whole aim is to slow traffic down and create an urban environment and that often members of the community at times struggle with change.

Utilities Manager, Mike Schruer noted that there was a spike in recycling contamination and we have stepped up auditing to over 1000 bins per month and an educational pamphlet would be left identifying the contamination.

In response to a question about open drain vegetation work, Mr Schruer said we do maintenance work two or three times a year but still need a reasonable amount of vegetation to shade the stream. We do allow trees to be planted as long as they are well above the flood zone.

In response to another question about the Wakefield water supply and action for non-compliance. Mr Schruer said that we have implemented a Water Safety Plan and non-compliance has generally been manageable and not a significant risk. Engineering Services Manager, Richard Kirby said the Council can be reassured that the water supply is safe to drink.

Programme Delivery Manager, Russell McGuigan was congratulated by the Councillors on delivering the project work and in particular the Mission Bridge renewal which was delivered ahead of time and within budget.

**Moved Cr Ogilvie/Cr Maling
OCN20-08-5**

That the Operations Committee receives the Engineering Services Activity Report.

CARRIED

10 CONFIDENTIAL SESSION
Nil

The meeting concluded at 12.30pm

Date Confirmed:

Chair: