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**MINUTES**  
of the  
**ENGINEERING SERVICES COMMITTEE MEETING**  
held  
**9.30 am, Thursday, 13 September 2018**  
at  
**Tasman Council Chamber, 189 Queen Street, Richmond**

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**Present:** Councillor S G Bryant (Chair), Mayor R G Kempthorne,  
Councillors P L Canton, P H Hawkes, T B King, C M Maling,  
D E McNamara, D J Ogilvie, P F Sangster, T A Tuffnell, A C Turley and  
D M Wensley

**In Attendance:** Acting Engineering Services Manager (D L J Fletcher), Programme Delivery  
Manager (R McGuigan), Transportation Manager (J McPherson), Acting  
Utilities Manager (D Stephenson), Acting Activity Planning Manager  
(J Neame) and Executive Assistant (R L Scherer)

**Part Attendance:** Asset Engineer – Water (D Burn), Senior Water Quality Officer (G Bullock),  
Senior Activity Planning Adviser (W Woortman) and Engineering Officer –  
Utilities (G Fox)

**1 OPENING, WELCOME**

**2 APOLOGIES AND LEAVE OF ABSENCE**

**Moved Cr Maling/Cr Turley**  
**ESC18-09-1**

**That apologies from Cr S R Brown and Cr M J Greening be accepted.**  
**CARRIED**

**3 PUBLIC FORUM**

**Craig McDonald** spoke about the flooding damage on Otuwhero Road as a result of ex-Cyclone Gita. He noted that the main access to his property gets flooded during medium rain events. He spoke about his concerns regarding the river level and asked why silt left behind after the storm

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event had not been cleared. Transportation Manager, Jamie McPherson advised the Council that he would speak to Mr McDonald at the conclusion of the Public Forum.

**4 DECLARATIONS OF INTEREST**

Nil

**5 LATE ITEMS**

Nil

**6 CONFIRMATION OF MINUTES**

**Moved Cr Sangster/Cr Tuffnell  
ESC18-09-2**

**That the minutes of the Engineering Services Committee meeting held on Thursday, 2 August 2018, be confirmed as a true and correct record of the meeting.**

**CARRIED**

**7 REPORTS OF COMMITTEE**

Nil

**8 PRESENTATIONS**

Nil

**9 REPORTS**

**9.1 Chairman's Report**

The Chairman spoke to his report contained in the agenda which was taken as read.

The Chairman noted that he had recently spent time with the river maintenance contractor, Taylors Contracting looking at their work in the Motueka River. He spoke about the good work that is being done including sand extraction, rock work and relocation. He noted that many landowners are very positive about the work being done.

He advised the Council that more funding for river work may be required as a result of ex-Cyclones Fehi and Gita and this will be presented to a Full Council meeting.

The Chairman spoke about the resilience workshop that he and Cr King had attended. He noted that the discussions revealed gaps in some of our systems that would be challenging during a major event. These will be addressed over time.

**Moved Cr Canton/Cr Hawkes  
ESC18-09-3**

**That the Engineering Services Committee receives the Chairman's Report,  
RESC18-09-01.**

**CARRIED**

**9.2 Central Government Proposal to phase out single-use plastic shopping bags**

Acting Utilities Manager, David Stephenson spoke to the report contained in the agenda which was taken as read. He noted that the central government proposal to phase out single-use

plastic shopping bags was in line with the draft Joint Waste Management and Minimisation Plan which is currently out for consultation.

The Councillors discussed the wording of “single-use” plastic bags and it was suggested that other plastics are the real problem. Mr Stephenson noted that the Government is working on a number of other initiatives regarding the elimination of waste.

Cr Wensley spoke about the Council showing leadership on this issue and the need to send a clear message to our residents and ratepayers about the use of alternatives to plastic bags.

Cr Ogilvie suggested that the message about using cloth bags is gaining traction, especially with older people. He also noted that plastic bags are less economic to recycle compared to other plastics.

**Moved Cr Wensley/Mayor Kempthorne  
ESC18-09-4**

**That the Engineering Services Committee:**

- 1. receives the Central Government Proposal to phase out single-use plastic shopping bags; and**
- 2. approves the draft submission in support of the Government’s proposal (Attachment 1).**

**CARRIED**

**9.3 Engineering Services - Activity Update**

Acting Engineering Services Manager, Dwayne Fletcher, Acting Activity Planning Manager, Jenna Neame, Acting Utilities Manager, David Stephenson, Programme Delivery Manager, Russell McGuigan and Transportation Manager, Jamie McPherson spoke to the report contained in the agenda which was taken as read.

Mrs Neame spoke about the recent resilience workshop which had involved staff from across the Council, along with personnel from Civil Defence, Nelson City Council, Marlborough District Council, Port Nelson and Network Tasman. She noted that the workshop examined a broad suite of issues relating to resilience for communities. Mrs Neame advised the committee that Engineering Services staff are currently working on resilience strategy for the Council’s infrastructure. Progress will be provided in the regular Engineering Services activity update report and the final strategy will be presented to the Full Council for approval.

Cr Wensley spoke about the active transport survey currently being carried out and noted her disappointment that the survey did not include a question regarding the use of electric vehicles on footpaths. In response, Mr McPherson said that survey is about gaining a more broad feeling about the level of comfort people have with our infrastructure, and what they want to encourage active transport. He agreed to further discuss the survey questions with staff.

In response to a question regarding the review of designations, Ms Neame clarified the process which requires Engineering Services to submit information to the Environment & Planning department who will then present a report to the Environment & Planning Committee. Mr Fletcher noted that designation reviews are a complex process.

In response to a question regarding the flood mitigation planning for the Motueka and Riuwaka Rivers, Mrs Neame advised that the Riuwaka River had been added to this work as a result of

the damage in this river during the two storm events in February this year.

In response to a question regarding the water and wastewater modelling projects and the stream management guideline, Mr Fletcher noted that the outcome of the stream management guideline will be presented at a Council workshop when it is completed.

Mr McGuigan spoke to the Programme Delivery section of the update report. He noted that the Programme Delivery team currently had 14 projects under construction with 10 different companies working on them.

He spoke about the current work that staff are doing to reduce the amount of carryover funding required for capital expenditure projects which are driven by the Long Term Plan. In particular, he explained the timing issues for the various stages of projects including design, tendering and the start of works.

Mr McGuigan spoke about the Headingly Lane water main project and noted that the water main is currently located under the Nelson Pine Industries building which is a risk. He advised that the initial design work for this project suggests that extra funding may be required to do the work. In response to a question, Mr Fletcher agreed that staff are considering a report to Full Council regarding amendment of delegations to meet the requirements of using LTP funding in later years to start design on projects.

Mayor Kempthorne thanked the Engineering Service staff for their regular reporting to the Council on budget carryovers. He spoke about the large number of projects being carried out at any one time and commended both the staff and our contractors for their efforts in getting these jobs done.

*Cr Hawkes exited the meeting at 10:16 am*

Mayor Kempthorne commented on the Queen Street upgrade project making the final three for the Best Street Award at the Keep New Zealand Beautiful Awards. He noted that he had recently hosted local government sector representatives in Richmond and they were very impressed with the finished product.

*Cr Hawkes returned to the meeting at 10:18 am*

In response to a question, Mr McGuigan noted that the Bateup Road project is due for completion in April 2019.

Mr Stephenson spoke to the Utilities section of the activity update report. He noted that there had been a break in the water supply in Ruby Bay on 12 September 2018 which involved 30 households being without water for nearly four hours. The pipe break has been repaired.

In response to a question regarding media reports about asbestos in serpentine rock, Senior Water Quality Officer, Dr Gillian Bullock explained that this does not pose a health risk to the Brightwater water supply. Cr Turley suggested that this should be publicised to allay any fears.

*Cr King exited the meeting at 10:42 am*

Transportation Manager, Jamie McPherson spoke to the transportation section of the activity update report. Mr McPherson advised the committee of a recent NZTA technical audit of the District's roading network. He noted that NZTA carry out such audits to ensure they are satisfied that their investment in our local roading network is being delivered to an appropriate standard. The previous audit had been completed in 2010. NZTA have verbally advised that our network is in very good condition and it is being managed effectively. They awarded our network with four out of five stars.

Mr McPherson spoke about the upcoming resurfacing programme which will see 60 kms of the

District's roads resurfaced. He noted that this annual programme generally receives some adverse reaction from the public especially regarding loose chip. He asked that any issues reported to Councillors should be directed to the customer services team.

Mr McPherson advised the committee that staff are forecasting an overspend in the Rivers budgets as a result of the extra work required after the two February storm events. A report on this will be presented to a Full Council meeting.

*Cr King returned to the meeting at 10:47 am*

Cr Sangster congratulated staff on the very good condition of local roads in Golden Bay. However, he noted that the state highway network in Golden Bay is not in good condition with several notable potholes in the main street of Takaka.

The committee discussed the use of glyphosate for roadside weed control. In response to a question, Mr McPherson noted that staff had not looked at the use of alternative methods of weed control in detail but discussions with other councils indicate that alternatives are extremely costly. Mayor Kempthorne advised that this issue had been raised at a recent resident's meeting. He suggested the Council needs to be cautious about any health risk claims and to rely on the Environmental Protection Authority recommendations regarding the use of glyphosate.

In response to a question about the condition of Dovedale Road, Mr McPherson said he would talk to staff and report back on what action is being taken. He noted that a significant maintenance metalling programme on the District's roads is about to get underway.

*Cr McNamara exited the meeting at 10:58 am*

In response to a question, Mr McPherson confirmed that the extra river works required after the recent storm events do not meet the criteria for Civil Defence subsidy. However, staff are looking at the option of funding from the general disaster fund.

Mr McPherson spoke about the Otuwhero Road issue which was raised during the public forum. He advised the committee that staff are looking at options to raise the road level on the public section of the road. He also noted that the Otuwhero River is not a maintained river, but there is an option to use River Z funding with 50% contribution from landowners for remedial works.

*Cr McNamara returned to the meeting at 11:05 am*

In response to a question regarding street trees causing issues with footpaths, Mr McPherson advised that staff are managing these issues on a case-by-case basis.

*The meeting adjourned for morning tea at 11.10 am and reconvened at 11.20 am*

*Mayor Kempthorne, Cr King and Cr Hawkes left the meeting at 11.10 am*

### **National Land Transport Programme Funding**

Mr McPherson used a powerpoint presentation to brief the Councillors on the approved funding from the National Land Transport Programme for local roads and the state highway network in Tasman.

In response to a question about road safety promotion, Mr McPherson confirmed that we work closely with both Nelson City Council and Marlborough District Council to deliver road safety projects including motorcycling training and school stopping distance demonstrations.

In response to a question regarding the proposed Wensley Road improvements, Mr McPherson noted that this was a significant project which had been prioritised in the Long Term Plan and it

would be difficult to bring it forward in line with the Council's financial strategy.

*Mayor Kempthorne returned to the meeting at 11.40 am*

**Motueka Wastewater Treatment Plant**

Engineering Officer, Utilities, Graeme Fox used a powerpoint presentation to inform the Councillors about recent issues with the membrane filtration at the Motueka Wastewater Treatment Plant.

**Kaiteriteri Water Treatment Plant**

Senior Water Quality Officer, Dr Gillian Bullock used a powerpoint presentation to show the Councillors the new Kaiteriteri Water Treatment Plant.

Mr Fletcher advised that staff will be presenting a report to the October committee meeting regarding chlorination of the District's water supplies.

**Moved Cr Wensley/Cr Hawkes**

**ESC18-09-5**

**That the Engineering Services Committee receives the Engineering Services - Activity Update report, RESC18-09-03.**

**CARRIED**

**10 CONFIDENTIAL SESSION**

Nil

The meeting concluded at 12.17 pm

Date Confirmed:

Chair: